

## **STAFF LAWYER POSITION (Intake Specialist) (Part-time Contract)**

The HIV & AIDS Legal Clinic Ontario (HALCO) is a community legal clinic serving the legal needs of people living with HIV in Ontario. The clinic is seeking a lawyer to fill the Intake Specialist position on a one (1) year contract at three days per week, with renewal contingent on funding. Similar positions have been funded since 2010 through annual grants.

### **Responsibilities**

The Intake Specialist will provide legal advice, referrals, and brief services to people living with HIV across Ontario, primarily in clinic law matters (e.g., income maintenance, rental housing, human rights, and other administrative law matters).

### **Required Qualifications**

- Membership in good standing with the Law Society of Ontario
- Clinic law experience (minimum three years)
- Experience working with marginalized communities

### **Preferred Qualifications**

- Knowledge of HIV and affected communities
- Fluency in French

### **Application Deadline: Thursday, February 28, 2019 (5:00 p.m. E.S.T.)**

Interested candidates are asked to submit résumés and references by electronic mail to:

Hiring Committee  
HIV & AIDS Legal Clinic Ontario  
Email: [secordam@lao.on.ca](mailto:secordam@lao.on.ca)

While all applications are appreciated, only those applicants offered an interview will be contacted.

Candidates from equity-seeking groups, including people living with HIV, are encouraged to apply.